



### Transportation Worker Identification Credential (TWIC) -- Policy on Expiring TWICs

Effective *August 30, 2012*, TWIC holders who are U.S. citizens or U.S. nationals, and whose TWICs will *expire on or before December 31, 2014*, have two options to renew their TWIC. They may either replace their expiring TWIC with a 3-year Extended Expiration Date (EED) TWIC or obtain a standard 5-year replacement. All TWIC holders should begin the application process at least 30 days before his or her TWIC expires.

The EED TWIC is a one-time temporary extension option intended to provide convenience and cost-savings to workers pending the deployment of TWIC readers. TWIC holders who are not U.S. citizens or U.S. nationals are required to enroll for a standard 5-year replacement upon expiration of their current TWIC.

#### **Option 1 -- Replace expiring TWIC with 3-year EED TWIC (Limited to U.S. Citizens and U.S. Nationals) - \$60 Fee & 1 Trip to an Enrollment Center**

##### **Eligibility:**

- Individuals are eligible to obtain a 3-year EED TWIC if they meet the following requirements:
  - They are a U.S. Citizen or U.S. National *AND*
  - Their current TWIC is valid and not revoked *AND*
  - Their current TWIC is currently unexpired, but expires on or before December 31, 2014.
- If any of the above requirements are not met, then the individual is not eligible for a 3-year EED TWIC and should apply for a standard 5-year renewal TWIC (*option 2*).
- As long as an individual maintains eligibility, he/she can obtain a 3-year EED TWIC prior to the expiration of their current TWIC before December 31, 2014.

##### **Application Process:**

- Call the help desk (1-866-347-8942, Mon–Fri, 8AM to 10PM Eastern) to begin the application process.
- The help desk will confirm whether the individual meets the eligibility requirements.
- Once the EED TWIC arrives at the enrollment center specified by the individual, the individual will be notified for pick up and activation of their 3-year EED TWIC.
- The individual should turn in the original TWIC upon receipt of the EED, as it will be revoked at the time of activation of the EED TWIC.

#### **Option 2 --Replace expiring TWIC with standard 5-year renewal TWIC (Open to all TWIC holders) - \$129.75 Fee & 2 Trips to an Enrollment Center**

##### **Eligibility:**

- All TWIC holders (including U.S. citizens, U.S. nationals, Lawful Permanent Residents, and Non-resident aliens) are eligible for this option.

##### **Application Process:**

- Information about TWIC enrollment and locations of enrollment centers can be found at [www.tsa.gov/twic](http://www.tsa.gov/twic).
- The standard renewal process for a five-year TWIC requires an initial trip to capture a recent photograph, fingerprints, and review documents as well as a second trip to pick-up and activate the card.
- The individual should turn in the original TWIC upon receipt of the new TWIC, as it will be revoked at the time of activation of the renewal.